



Thank You Letter From Pharmacy to Business Owner

[Date]

[Name/Title]

[Company Name]

[Street Address]

[City/State/Zip]

Dear [Name],

I would like to thank you for partnering with [Pharmacy Name] to host an influenza vaccination clinic at [Name of Business]. By having worked together to educate and vaccinate your employees, we will have helped prevent many people from contracting and spreading influenza.^{1,2} We hope that our efforts will improve productivity and reduce absenteeism due to illness during this influenza season. If you have employees who missed the event but are still interested in being vaccinated, you can direct them to contact our pharmacy or advise them to speak to their physician about their vaccination options.

If possible, we would appreciate any feedback you can provide that we can incorporate into next year's program.

Thank you again for giving us the opportunity not only to provide a valuable service to your staff but also to increase vaccination rates in our community.

Sincerely,

[Name]

REFERENCES: **1.** Key facts about influenza (flu) & flu vaccine. Centers for Disease Control and Prevention website. <http://www.cdc.gov/flu/keyfacts.htm>. Updated 2014. Accessed May 15, 2015. **2.** Flu & you. Centers for Disease Control and Prevention website. http://www.cdc.gov/flu/pdf/freeresources/updated/fluandyou_upright.pdf. Updated 2013. Accessed May 15, 2015.